

ASCLS Region II Council Meeting
Greater Baltimore Medical Center
March 22, 2003

I. Student Case Study Competition

The ASCLS Region II Council Meeting began with a Student Case Study Competition to award one student with an all expenses paid registration to the ASCLS Annual Meeting in Philadelphia. The students representing the listed schools presented the following patient cases:

Nadia Goodwin	Morgan State University	Acute Pyelonephritis
Jennifer Schwalbe	University of Maryland	Congenital Rubella Syndrome
Victoria Allen	University of Maryland	Secondary Syphilis
Judith Ogle	University of Maryland	Diagnosing Toxoplasmosis in Pregnancy
Nadine Dawes	Morgan State University	Immunoematology
Donna Shaw	University of Maryland	Systemic Lupus Erythematosus

All presentations were considered educational, well prepared and professionally presented. Judges included Mary Ellen Koenn, Christina Campbell, Janet Bowman and Scott Aikey. 1.5 P.A.C.E. credits were provided by PSCLS for those who attended.

The winner of the Student Case Study Competition for 2003 was Victoria Allen.

II. Break for lunch

III. Business meeting

A. Attendees

Voting Members

Mary Ann McLane/Region II Director
Darla Boyce/DE President
Christina Campbell/Past President DE
Ann E. Snyder/President MD
Stephen S. Mercado/ President NJ
Nadine Fydryszewski/PE NJ
Elaine Keohane/ Past President NJ
Katie Franz/President PA
Janet Bowman/President VA
Becky Perdue/Past President VA
Mary Ellen Koenn/President WV
Terri Scott/WV PE

Proxies/For

Deb Records/DE PE
William Hunt/PA PE
Scott Aikey/PA Past President
Bernie Bekken/VA PE

Non-voting attendees

Vickie L. Cunningham/R II Secretary
Donna Odom/R II Treasurer

Barbara Snyderman
Carolyn Devers

Thomas Kelly/R II Student Advisor

Mary Ann McLane expressed the Region Council's thanks to Tom Kelley for organization of the Student Case Study Competition.

B. Corrections to the minutes from the 11/2/02.

1. "NJ take a name change to the board" – Elaine Keohane clarified that this had been discussed only but not taken to the New Jersey board
2. On p. 11 Mary Ann McLane's name was typed incorrectly.

Motion to approve the minutes, including the stated changes, by Stephen Mercado, 2nd by Katie Franz. Motion passed.

C. Corrections to Leadership directory

1. Katie Franz email address is changed to *franz@email.chop.edu*
2. Addition of NJ PE address, phone and email is:

Nadine Fydryszewski	908-889-2570 (F)	<i>fydryсна@UMDNJ.edu</i>
15 Nottingham Way	908-889-2560 (W)	
Middletown, NJ 07748	732-671-5138 (H)	

D. Treasurer's Report - Reports are on file.

1. Donna Odom provided the Treasurer's report. Total assets were listed as \$2918.35 with a checking account balance of \$1340.95.

3. Explanation of the budget and proposed budget included:

- a. \$1672.50 assessments higher from proposed budget year since it includes assessments for FY 01-02
- b. \$43.75 FY 01-02 was for a speaker's payment
- c. \$428.21 under Region II Council FY 02-03 are proposed costs for RII meetings.

4. Assessment process was discussed and clarified.

- a. 1st assessment is based on October print out of membership (through October) due by February 28.
- b. 2nd assessment is sent in May (additional members from October through April) is due in June.
- c. Guidelines for submission of assessments are listed item 12.
- d. Donna will provide an email to the treasurer and president for assessments.
- e. Donna also provided forms for submission of expenses.

5. Council attendees were informed that states will soon be able to access the Website to identify the most current membership lists. A special password will be supplied to an individual in each state for this purpose.

Mary Ann McLane will find out if the Region is a non-profit, and therefore entitled not to have bank fees assessed.

Motion to approve the Treasurer's Report was made by Terri Shellito. 2nd by Bernie Bekken. Motion passed.

E. Unfinished business – Quorum discussion - Proposal on file.

The proposal from Mary Ann McLane regarding what would constitute a quorum for the Region II Council was discussed. Motion to accept was made by Nadine Fydryszewski. 2nd by Becky Perdue. Motion passed. Mary Ann McLane will make the change in the guidelines and send it to the Council by email.

F. Region II Director Report – Mary Ann McLane - Reports on file.

1. Mary Ann provided a report of items from the ASCLS Interim Board Report which has been filed. Additions and discussions include the following:

Add South Dakota to the states considering name changes

In the recent ASCLS membership brochure - Region II is well represented with pictures. 7 of 9 of the pictures include University of Delaware graduates.

2. Mary Ann gave the state presidents a CD containing
Lynn Ingram's presentation on "How do we sell ASCLS?"
Fruits of an ASCLS brainstorming board meeting defining "Voice, Value, Vision"
Listing of "elevator pitches" to help members know what to say
Word document template for making business cards

3. ASCLS has had a 95% renewal rate. Scott Aikey indicated that this is great since the renewal rate was budgeted at 88%.

4. NAACLS will introduce discussion on "MS as entry level" to the House at the Annual Meeting. This presentation is based on the PharmD model.

5. State websites can be FTPed to the National Site and are free at the national website. Updates of the site may be made by an access code. Membership rosters will be available on-line only and no "new member" notifications will be sent to State Membership chairs. This will become effective in the near future.

6. New members can designate their desired state for membership if different than their state address.

7. Legislative Day was last Tuesday. It was a productive effort. Changes that were lobbied for included an increase from \$3 for blood collection up to \$5 and a 1.1% increase in consumer price index for Medicare reimbursement. Discussion encouraged all to meet our legislators at the local level. There can be additional legislative contacts other than the official Legislative Day. Mary Ann will make a summary of the experience and email that to the Council. Each of us can make contact with senators as an individual. US mail should not be sent. Follow-ups should be made by phone and faxes and the 3rd choice is email. Legislators are in local offices

Mondays & Fridays and in DC Tuesday through Thursday. They are our employees and we need to tell them what we want them to do.

G. 2003 ASCLS annual meeting

1. Bill Hunt provided a review of the program (July, not June), host info preparation and the PSCLS special edition mailed to 3 states' members to advertise.
2. Loretta reported back regarding the idea of non-dues revenue, Carolyn Snyder's mother will make and donate a quilt to raffle. This will be located at the host booth. The ticket will include name, address and phone number and cost \$5. A section will be added that says that this is a commemorative quilt for this meeting. Following lengthy discussion, the pin will not be purchased for sale.
3. Local volunteers need to be at the orientation on Saturday. No information has yet been received regarding the need for volunteers for the ASCLS booth staffing.

H. Reports and Discussion

Capital – not active

Delaware – Report submitted.

Dinner meetings have been very successful

Maryland – Report submitted.

Volunteered for a health fair and POC demonstration

Gave tours of the laboratory

Judged science fair projects and gave cash awards

Chris Harman went to Legislative Day

Will do a Towson Mall display

Looking into renting a bus for the annual meeting. Two vendors have already expressed willingness to donate financial support. It is hoped to plan for at least 1 day trip.

New Jersey – Report submitted.

Doing a review of the SOPs for the organization to update so that incoming

members running for office know what is expected for that position

Presentation made to a high school with microscopes

No problem getting organizational positions filled

Developed a relationship with the Hospital Association and the Vendors. It is a very supportive environment. Data will be compiled regarding number of current vacancies; number of those with approaching retirement; the number of supervisory positions that are open; and the current salaries. Everyone was encouraged to compile local data from managers and get industry partners.

Website is being established to support Labsite.org

Leadership training session 9/10/03 – free for members; PACE approved

Submitted for the files: 2003 Spring Seminar Program
NJSCLS Newsletter, *The Analyzer*
Article from *The Star-Ledger*, New Jersey faces shortage of
laboratory scientists

Pennsylvania – Report submitted

State meeting 5/5-7 in Harrisburg

Submitted for the files: PSCLS Newsletter, *The Pennsylvania Newsletter*
2003 Annual Spring Meeting Program

Virginia – Report submitted

Spring meeting on 4/18 & 19 will have both Elissa Passiment and Mary Ann McLane
Proclamation from the Governor will be made and an insert of a news article will be
presented

Becky Perdue announced a “state of the art” State health laboratory to open June 9th in
Richmond.

West Virginia – Report submitted.

Annual Student Bowl is scheduled for 4/5/03 at Fairmont State College

One dinner meeting is scheduled for April.

Membership – Mary Ann McLane previously covered this.

Leadership Development – Report submitted.

Short-term volunteer opportunities guide sheet provided at the meeting

Survey provided for identifying commonalities of issues to be collated by Elaine

Mary Ann McLane requested that any by-laws changes that are made to better enable
members to serve be provided to the membership.

Nominations – Report submitted by Janet Hiler Bowman

PAC Trustee – no report

Student Advisor – “case presentations”

Student Representative – Report submitted

Webmaster – no report

IV. Announcements

A. Mary Ellen Koenn stated that WVU is now accepting applications for a Program Director.

B. Consensus of the Council was for the Region II website to align with national website as
soon as possible.

C. Mary Gourley announced that Johnstown, PA is opening a new hospital-based program.

IV. Adjournment at 3PM

Respectfully submitted by

Vickie L. Cunningham